

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS  
COUNTY OF ESSEX**

**RESOLUTION NO.** \_\_\_\_\_ **AUTHORITY FOR RESOLUTION:** N.J.S.A. 40:41A-38(n)

**PROPOSED BY:** COUNTY EXECUTIVE **AUTHORITY FOR ACTION:** N.J.S.A. 40:41A-36(i)

**SUBJECT:**

**DEPARTMENT OF ECONOMIC DEVELOPMENT, TRAINING AND EMPLOYMENT, DIVISION OF TRAINING AND EMPLOYMENT – CONTRACTS WITH SEVEN (7) WELFARE TO WORK SERVICE PROVIDERS TO PROVIDE EDUCATIONAL AND VOCATIONAL ACTIVITIES FOR ESSEX COUNTY RECIPIENTS – FEBRUARY, 2023 – JUNE 30, 2025 – AMOUNT NOT TO EXCEED \$1,418,470.96**

**WHEREAS**, the County of Essex is in receipt of Welfare to Work funding to provide services for economically disadvantaged youth; and

**WHEREAS**, on September 27, 2022 the County issued and publicly advertised a Request for Proposals (RFP) under the Competitive Contracting process (R-2013-00328) soliciting vendors to provide the relevant services; and

**WHEREAS**, after review and evaluation of proposals, the County of Essex, acting through its Division of Training and Employment, proposes to enter into sub-grant contracts with seven (7) Welfare to Work service providers for the period February 6, 2023 through June 30, 2025 per the amounts as set forth on the attached matrix, and the agreements attached hereto to provide Various Educational and Vocational Activities funding total in the amount not to exceed \$1,418,470.96; and

**WHEREAS**, the Chief Financial Officer has certified the availability of appropriations to fund proposed subgrant contracts in the amounts set forth on said matrix (which certification is attached hereto); now, therefore, be it

**RESOLVED**, by the Essex County Board of County Commissioners as follows:

1. That sub-grant contracts in accordance with the matrix attached hereto and made a part hereof are approved.
2. That the contracts are awarded in lieu of public bidding in accordance with N.J.S.A. 40A:11-4.1 et seq. (Competitive Contracting) of the Local Public Contracting Law.
3. That the Clerk of the Board of County Commissioners shall publish a notice of this competitive contracting award in accordance with the provision of N.J.S.A. 40A:11-4.5(g).
4. That the Clerk of the Board shall forward two (2) certified copies of this resolution, and schedule to Anibal Ramos Jr., Director, Department of Economic Development, Training and Employment.
5. That the contracts become effective and binding upon adoption, execution and attested to by the Clerk of the Board.

Approved as to form and legality



Date

3/1/23

ESSEX COUNTY COUNSEL

RECORD OF VOTE (X=Vote N.V.=Abstention ABS=Absent)

Moved by Commissioner \_\_\_\_\_

Second by Commissioner \_\_\_\_\_

Commissioner	Yes	No	N.V.	ABS	Commissioner	Yes	No	N.V.	ABS
Cooper					Mercado				
Gill					Pomares, V.P.				
Graham					Richardson, Pres.				
Johnson					Sebold				
Luciano									

It is hereby certified that the foregoing Resolution was ( ) adopted ( ) defeated ( ) tabled by roll call vote at a \_\_\_\_\_ meeting of the Board of County Commissioners of the County of Essex, New Jersey held on \_\_\_\_\_.

Is Publication Required ( ) Yes ( ) No

Date Published \_\_\_\_\_

\_\_\_\_\_  
Wayne L. Richardson, President

Welfare to Work Service Providers  
2/24/2023



COUNTY OF ESSEX

DECISION MEMORANDUM

COUNTY EXECUTIVE


BOARD AGENDA ITEM

COUNTY ADMINISTRATOR

DEPARTMENT: Economic Development

DIVISION: Training & Employment

**To:** Robert D. Jackson A/County Administrator

**From:** Anibal Ramos, Director, Department of Economic Development,  
Training and Employment and Citizen Services 

**Date:** January 24, 2023

**Subject:** Contract with seven (7) Welfare-to-Work service providers totaling an annual budget of \$ 1,418,470.96 depending on grant funding between the period of February 6, 2023 – June 30, 2025, with the option of two (2) year extension

**Introduction:**

On September 27, 2022, the Division of Training and Employment released an RFP under the competitive contract provisions of Local Public Contract Law requesting Welfare-to-Work services in various activities for those receiving benefits under the Temporary Assistance for Needy Families (TANF), General Assistance (GA) and Supplemental Nutrition Assistance Program (SNAP) qualified customers.

**Recommendation:**

It is requested that the Board of County Commissioners approve the seven (7) agencies listed on the matrix in an amount not exceeding an Annual budget of \$ 1,418,470.96 depending on grant funding for a contract period of February 6, 2023 – June 30, 2025, with an optional two (2) year extension if mutually agreed upon by all contracted parties. They will provide various educational, job-seeking, and vocational services to individuals seeking to improve and/or help to transition to further education and/or employment.

**Reasons for Recommendation:**

Award of these contracts will provide customers with the skills training and /or educational core skills required to become self-sufficient. The contracted amount is all-inclusive and reflects the cost of instruction, supervision, equipment, materials, and follow-up.

**Fiscal Impact:**

All funds are grant monies and therefore will have no fiscal impact on the County's operating budget.



OFFICE OF ACCOUNTS AND CONTROL  
HALL OF RECORDS, ROOM 542  
NEWARK, NEW JERSEY 07102

**CERTIFICATION OF FUNDS**

Vendor Name As Per Attached Matrix  
Account Name As Per Attached Matrix  
Account #  
Contract Period (If Applicable) 02/06/2023 06/30/2025  
Purpose of Contract To provide Services for Economically Disadvantaged youth.  
1,418,470.96 Contract Amount

**Funding**

Temporary Budget Amount  
Current Fund Budget Amount  
Contingent Current Year Amount  
1,418,470.96 Grant Funding  
Capital Funding  
Trust Funding  
Contingent Subsequent Years

I, do hereby certify that the funding is legally appropriated per the above information for the purpose specified in the attached contract. Furthermore, it has been represented to me that the contracts have been processed in accordance with the applicable provisions of the Optional County Charter Law, the Essex County Administrative Code and the Essex County Standard Operating Policies and Procedures.

KD Date: 2/27/2023  
Cert: 706

Ehab Salama  
Chief Financial Officer



## Recommended Welfare-to-Work Contracts

#22-216  
PY 2022- 2024

Subrecipients	Fiscal Funding Source	Title	Program(s)	Cost Per Slot	Recommended Slots	Recommended Contract Amounts
Academy of Allied Health (Intelli Healthcare Solutions, Inc.) 24 Commerce Street, Suite # 510 Federal Trust Building Newark, NJ 07102 Dr. Joseph Domenech, Director Dr. Suresh Sagi, Administrator B: 973-732-4180 / F: 862-236-3662 <a href="mailto:ssagi@aahsc.com">ssagi@aahsc.com</a>	02-213-22-345-037-001	TANF	Administrative EKG w/ Phlebotomy Tech AWEP/CWEP	\$4,000.00	10 \$	40,000.00
	02-213-22-345-037-001		Certified Clinical Medical Asst. w/ E.H.R AWEP/CWEP	\$4,000.00	10 \$	40,000.00
	02-213-22-345-037-001		Certified Medical Billing & Coding w/ E.H.R AWEP/CWEP	\$4,000.00	10 \$	40,000.00
	02-213-22-345-037-001		Certified Patient Care Technician AWEP/CWEP	\$4,000.00	10 \$	40,000.00
	02-213-22-345-037-001		Certified Pharmacy Technician AWEP/CWEP	\$4,000.00	10 \$	40,000.00
	02-213-22-345-037-004	GA	Certified Clinical Medical Asst. w/ E.H.R AWEP/CWEP	\$4,000.00	5 \$	20,000.00
	02-213-22-345-037-004		Certified Medical Billing & Coding w/ E.H.R AWEP/CWEP	\$4,000.00	5 \$	20,000.00
	02-213-22-345-037-004		Certified Patient Care Technician AWEP/CWEP	\$4,000.00	5 \$	20,000.00
	02-213-22-345-037-004		Certified Pharmacy Technician AWEP/CWEP	\$4,000.00	5 \$	20,000.00
	02-213-22-345-037-004	SNAP	Certified Clinical Medical Asst. w/ E.H.R AWEP/CWEP	\$4,000.00	5 \$	20,000.00
	02-213-22-345-037-004		Certified Medical Billing & Coding w/ E.H.R AWEP/CWEP	\$4,000.00	5 \$	20,000.00
	02-213-22-345-037-004		Certified Patient Care Technician AWEP/CWEP	\$4,000.00	5 \$	20,000.00
	02-213-22-345-037-004		Certified Pharmacy Technician AWEP/CWEP	\$4,000.00	5 \$	20,000.00
Line Item Budget Subtotal						\$ 360,000.00
BLESSED Ministries, Inc. 23 Branford Place, 2nd Fl. Suite 1 Newark, NJ 07102 Lisa LaCon, Director B: 973-733-9675 / F: 973-733-9211 <a href="mailto:llacon@bmiworks.org">llacon@bmiworks.org</a>	02-213-22-345-037-004	SNAP	Job Readiness	\$ 3,000.00	15 \$	45,000.00
	02-213-22-345-037-004	SNAP/ ABAWD	Job Readiness	\$ 3,000.00	10 \$	30,000.00
			Line Item Budget Subtotal			\$ 75,000.00



## Recommended Welfare-to-Work Contracts

#22-216  
PY 2022- 2024

Subrecipients	Fiscal Funding Source	Title	Program(s)	Cost Per Slot	Recommended Slots	Recommended Contract Amounts
Essex County College 303 University Ave. Newark, NJ 07102 <a href="#">Mitra Choudhury, Director of Training, Inc.</a> B: 973-877-3220 / F: 973-877-3193 <a href="mailto:choudhury@essex.edu">choudhury@essex.edu</a>	02-213-22-345-037-001	TANF	Community Health Worker w/ CNA AWEP/CWEP	\$ 4,000.00	10 \$	40,000.00
	02-213-22-345-037-001	TANF	Patient Care Technician AWEP/CWEP	\$ 4,000.00	8 \$	32,000.00
	02-213-22-345-037-001	TANF	Certified Clinical Medical Assistant AWEP/CWEP	\$ 4,000.00	8 \$	32,000.00
	02-213-22-345-037-001	TANF	Computer Literacy w/ Warehousing & Customer Services AWEP/CWEP	\$ 4,000.00	6 \$	24,000.00
	02-213-22-345-037-001	TANF	Supply Chain Management AWEP/CWEP	\$ 4,000.00	6 \$	24,000.00
	02-213-22-345-037-001	TANF	IT Fundamentals & A+ Cert AWEP/CWEP	\$ 4,000.00	6 \$	24,000.00
	02-213-22-345-037-004	GA	Community Health Worker w/ CNA AWEP/CWEP	\$ 4,000.00	8 \$	32,000.00
	02-213-22-345-037-004	GA	Patient Care Technician AWEP/CWEP	\$ 4,000.00	6 \$	24,000.00
	02-213-22-345-037-004	GA	Certified Clinical Medical Assistant AWEP/CWEP	\$ 4,000.00	6 \$	24,000.00
	02-213-22-345-037-004	GA	Computer Literacy w/ Warehousing & Customer Services AWEP/CWEP	\$ 4,000.00	6 \$	24,000.00
	02-213-22-345-037-004	GA	Supply Chain Management AWEP/CWEP	\$ 4,000.00	6 \$	24,000.00
	02-213-22-345-037-004	GA	IT Fundamentals & A+ Cert AWEP/CWEP	\$ 4,000.00	6 \$	24,000.00
	02-213-22-345-037-001	TANF	Low Literacy AWEP/CWEP	\$ 1,321.74	9 \$	11,895.66
	02-213-22-345-037-004	GA	Low Literacy AWEP/CWEP	\$ 1,321.74	7 \$	9,252.18
	02-213-22-345-037-001	TANF	HSE AWEP/CWEP	\$ 1,321.74	9 \$	11,895.66
	02-213-22-345-037-004	GA	HSE AWEP/CWEP	\$ 1,321.74	8 \$	10,573.92
	02-213-22-345-037-001	TANF	Job Search	\$ 600.00	30 \$	18,000.00
	02-213-22-345-037-004	GA	Job Readiness	\$ 600.00	30 \$	18,000.00
			Line Item Budget Subtotal			\$ 407,617.42
Goode Education Group 26 Park Street Suite 2210 Montclair, NJ 07042 <a href="#">Dr. Juail Goode, CEO Director</a> B: 908-367-3939 / F: 908-367-3939	02-213-22-345-037-001	TANF	Child Development Assoc. (CDA) AWEP/CWEP	\$ 3,392.68	5 \$	16,963.39
	02-213-22-345-037-004	GA	Child Development Assoc. (CDA) AWEP/CWEP	\$ 3,392.68	5 \$	16,963.39
	02-213-22-345-037-001	TANF	Cert. Medical Admin. Asst. (CMAA) AWEP/CWEP	\$ 3,392.68	5 \$	16,963.39
	02-213-22-345-037-004	GA	Cert. Medical Admin. Asst. (CMAA) AWEP/CWEP	\$ 3,392.68	5 \$	16,963.39
			Line Item Budget Subtotal			\$ 67,853.54



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#22-216  
PY 2022- 2024

Subrecipients	Fiscal Funding Source	Title	Program(s)	Cost Per Slot	Recommended Slots	Recommended Contract Amounts
Pro Data, Inc. One Gateway Center, Suite 2600 Newark, NJ 07102 <a href="#">Mioara Canciu, President</a>	02-213-22-345-037-001	TANF	Administrative Assistant w/ MS Office AWEP/CWEP	\$ 4,000.00	5 \$	20,000.00
B: 201-377-2305 / F: 646-349-1543 <a href="mailto:training@pro-data.us">training@pro-data.us</a>	02-213-22-345-037-004	GA	Administrative Assistant w/ MS Office AWEP/CWEP	\$ 4,000.00	5 \$	20,000.00
	02-213-22-345-037-004	SNAP /	Administrative Assistant w/ MS Office	\$ 4,000.00	0 \$	-
	02-213-22-345-037-004	ABAWD	Administrative Assistant w/ MS Office AWEP/CWEP	\$ 4,000.00	0 \$	-
			Line Item Budget Subtotal			\$ 40,000.00
Urban Renewal Corp / Training & Dev Ctr. 53 S. Hackensack Ave. Kearny, NJ 07032 Lane Jacobs, CEO Justin Ritter, Director B: 973-483-2882 ext. 1001 / F: 973-870-0240 <a href="mailto:jritter@urbanrenewal.org">jritter@urbanrenewal.org</a>	02-213-22-345-037-001	TANF	Computer Literacy - Computer Refurbishing AWEP/CWEP	\$ 3,500.00	5 \$	17,500.00
	02-213-22-345-037-004	GA	Computer Literacy - Computer Refurbishing AWEP/CWEP	\$ 3,500.00	5 \$	17,500.00
	02-213-22-345-037-001	TANF	Computer Literacy - Computer Repair AWEP/CWEP	\$ 3,500.00	5 \$	17,500.00
	02-213-22-345-037-004	GA	Computer Literacy - Computer Repair AWEP/CWEP	\$ 3,500.00	5 \$	17,500.00
Training Site Address: 224 Sussex Ave. Newark, NJ 07103	02-213-22-345-037-001	TANF	Computer Literacy - Computer Salvage AWEP/CWEP	\$ 3,500.00	5 \$	17,500.00
	02-213-22-345-037-004	GA	Computer Literacy - Computer Salvage AWEP/CWEP	\$ 3,500.00	5 \$	17,500.00
			Line Item Budget Subtotal			\$ 105,000.00
Worldwide Education Services, Inc. 2844 J.P. Kennedy Blvd. Jersey City, NJ 07306 Hamed Edrees, CEO C. Eugene Edwards, Director B: 201-459-9999 / F: 973-877-1058 <a href="mailto:worldwideeducating@aol.com">worldwideeducating@aol.com</a>	02-213-22-345-037-001	TANF	ABE AWEP/CWEP	\$ 3,000.00	15 \$	45,000.00
	02-213-22-345-037-004	GA	ABE AWEP/CWEP	\$ 3,000.00	10 \$	30,000.00
	02-213-22-345-037-001	TANF	ESL AWEP/CWEP	\$ 3,000.00	15 \$	45,000.00
	02-213-22-345-037-004	GA	ESL AWEP/CWEP	\$ 3,000.00	10 \$	30,000.00
Training Site Address: 17 Academy St. 2nd Fl. Suite 210 Newark, NJ 07102	02-213-22-345-037-001	TANF	HSE AWEP/CWEP	\$ 3,000.00	15 \$	45,000.00
	02-213-22-345-037-004	GA	HSE AWEP/CWEP	\$ 3,000.00	10 \$	30,000.00



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Subrecipients	Fiscal Funding Source	Title	Program(s)	Cost Per Slot	Recommended Slots	Recommended Contract Amounts
	02-213-22-345-037-001	TANF	Job Search	\$ 600.00	15	\$ 9,000.00
	02-213-22-345-037-004	GA	Job Readiness	\$ 600.00	15	\$ 9,000.00
	02-213-22-345-037-001	TANF	Home Health Aide AWEP/CWEP	\$ 4,000.00	10	\$ 40,000.00
	02-213-22-345-037-004	GA	Home Health Aide AWEP/CWEP	\$ 4,000.00	5	\$ 20,000.00
	02-213-22-345-037-001	TANF	Security Guard AWEP/CWEP	\$ 4,000.00	10	\$ 40,000.00
	02-213-22-345-037-004	GA	Security Guard AWEP/CWEP	\$ 4,000.00	5	\$ 20,000.00
			Line Item Budget Subtotal			\$ 363,000.00
Grand Total						\$ 1,418,470.96
Line Item Contract (paid based on actual costs incurred to run the program. Referrals are Open Entry/Open Exit						