

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
COUNTY OF ESSEX**

RESOLUTION NO. _____ **AUTHORITY FOR RESOLUTION:** N.J.S.A. 40:41A-38(n)

PROPOSED BY: COUNTY EXECUTIVE **AUTHORITY FOR ACTION:** N.J.S.A. 40:41A-36(i)

SUBJECT: DEPARTMENT OF ECONOMIC DEVELOPMENT, TRAINING, & EMPLOYMENT,
DIVISION OF HOUSING AND COMMUNITY DEVELOPMENT – AMEND CDBG CV
GRANT AGREEMENT WITH FAMILY CONNECTIONS - COMMUNITY
DEVELOPMENT BLOCK GRANT CV (CDBG CV) PROGRAM.

WHEREAS, Title I of the Housing and Community Development Act of 1974, as amended provides a program of Community Development Block Grant funds for the County of Essex; and

WHEREAS, On March 27, 2020 the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus pandemic; and

WHEREAS, The CARES Act included supplemental formula allocations to HUD's CPD programs, including CDBG CV funding for the County of Essex totaling \$5,788,541, of which \$156,351 has been committed to Family Connections for the installation of a handicap lift at its counseling center at 395 South Center Street, Orange; and

WHEREAS, the United States Department of Housing and Urban Development has advised the County Executive of its receipt of an entitlement available through the Community Development Block Grant CV Program as outlined in the County's PY 2019 and PY 2020 Consolidated and One Year Action Plans, and;

WHEREAS, amendments may be made to the Community Development Block Grant Program Consolidated and One Year Action Plans for PY 2019 and PY 2020, and;

WHEREAS, the Board of County Commissioners is empowered by N.J.S.A. 40:41A-38(n) to approve, by Resolution, contracts presented by the County Executive;

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Essex as follows:

1. That the existing \$156,351 Community Development Block Grant CV contract with Family Connections be increased by \$14,649 to a total amount not to exceed \$171,000.
2. That the amended contract is accepted and that the County Executive is authorized to enter into an agreement with Family Connections
4. This amended contract shall be effective as of the date that the amendment is approved and adopted by the Board of County Commissioners and terminate on August 1, 2023.
5. That three (3) executed copies of this resolution be forwarded to Craig Lombardi., Housing Coordinator, Division of Housing and Community Development.

Approved as to form and legality



Date

2/22/23

ESSEX COUNTY COUNSEL

RECORD OF VOTE (X=Vote N.V.=Abstention ABS=Absent)

Moved by Commissioner _____

Second by Commissioner _____

Commissioner	Yes	No	N.V.	ABS	Commissioner	Yes	No	N.V.	ABS
Cooper					Mercado				
Gill					Pomares, V.P.				
Graham					Richardson, Pres.				
Johnson					Sebold				
Luciano									

It is hereby certified that the foregoing Resolution was () adopted () defeated () tabled by roll call vote at a _____ meeting of the Board of County Commissioners of the County of Essex, New Jersey held on _____.

Is Publication Required () Yes () No

Date Published _____

Wayne L. Richardson, President

CDBG V Amend – Family Connections
2/22/2023



COUNTY OF ESSEX

DECISION MEMORANDUM

BOARD AGENDA ITEM

Joseph N. DiVincenzo, Jr.

COUNTY EXECUTIVE

Robert D. Jackson


COUNTY ADMINISTRATOR

To: Robert D. Jackson
County Administrator

Economic Development,
DEPARTMENT: Training & Employment

DIVISION: Community Development

THRU: Anibal Ramos, Jr., Department Director 
Director of Economic Development, Training & Employment

FROM: Craig Lombardi, Housing Coordinator 
Division of Housing & Community Development

DATE: February 21, 2023

SUBJECT: Amendment to the Community Development Block Grant CV (CDBG CV) contract between the Essex County Division of Housing & Community Development and Family Connections for the installation of a handicap lift

INTRODUCTION

Under Title 1 of the Housing and Community Development Act of 1974 as amended, the County of Essex and 18 participating municipalities are eligible to receive federal Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). On March 27, 2020 the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus pandemic. The CARES Act included supplemental formula allocations to HUD's CPD programs, including CDBG CV funding for the County of Essex totaling \$5,788,541.

The Board of County Commissioners previously authorized the County to enter into a CDBG CV contract with Family Connections for the amount of \$156,351 to install an ADA compliant handicap lift at its counseling center located at 395 South Center Street, Orange. Upon requesting and receiving bids from contractors, the lowest responsible bid for this project was \$171,000. A higher than expected cost is primarily attributed to higher than estimated material costs. At this time, Family Connections is requesting additional CDBG CV funding of \$14,649 to cover the lift installation cost of \$171,000; it is noted that Family Connections will cover an additional \$8,000 for items not included in the bid specs such as permits, architect fees, and the integration of the lift with the existing fire alarm system. This request for additional funding was presented at the Community Development Representatives Meeting on February 16, 2023, at which time no objections were communicated regarding this contingency funding. The proposed funding increase would be drawn from available CDBG CV funds that have not yet been allocated to any specific activity. It is expected that this activity will be completed by or before August 1, 2023.

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PUBLIC IMPROVEMENTS

The Division of Housing & Community Development proposes to increase the contract amount with Family Connections by \$14,649, thereby providing an amended contract for a total amount not to exceed \$171,000. The current expiration date of August 1, 2023 for the contract term will not change.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the proposed contract amendment as described above. Upon approval from the Board of Commissioners, the Division will modify the existing contract to reflect the new contract amount, and amend the PY 2019 and PY 2020 One Year Action Plans that reference CDBG CV funding.

REASONS FOR RECOMMENDATION

1. The approval of the amended CDBG contract amount is based upon a request by Family Connections as a CDBG CV sub recipient, and would be necessary to complete the project and expend the CDBG CV funds allocated for this activity.
2. The project activity described above will provide benefits to patients with disabilities who have increasingly sought counseling services since the beginning of Covid at the Family Connections project site in Orange, which is consistent with the objectives for CDBG CV funded activities of delivering services and benefits to income eligible residents, and preventing, preparing for and responding to the coronavirus pandemic.
3. The amended Essex County Consolidated and One Year Action Plans may be implemented upon approval
4. As the proposed contingency funding will be drawn from available CDBG CV funds that have not yet been designated for any activities, the proposed award increase will have no adverse effects on any other CDBG activity.

FISCAL IMPACT

The CDBG CV program is funded totally by the U.S. Department of Housing and Urban Development. Therefore, there will be no fiscal impact experienced by the County of Essex.

CONCLUSION

This action will result in the installation of an ADA compliant handicap lift at the Family Connections project site that will provide greater access to disabled persons who seek counseling at this location, and may be leveraged with State, local, and private dollars above that of the federal grant allocation.

If additional information is required, please contact Craig Lombardi at (973) 873 9344.

Enclosures