

35

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
COUNTY OF ESSEX**

RESOLUTION NO. _____ **AUTHORITY FOR RESOLUTION:** N.J.S.A. 40:41A-38(n)

PROPOSED BY: COUNTY EXECUTIVE

AUTHORITY FOR ACTION: N.J.S.A. 40:41A-36(i)

SUBJECT:

**DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS – CONTRACT
AWARD TO BRITTON ELECTRICAL CONTRACTORS, THE LOWEST RESPONSIVE AND
RESPONSIBLE BIDDER TO PROVIDE REPAIR OF OUTDOOR ATHLETIC GAME FIELD
LIGHTING, SCOREBOARDS, SPECIAL PLAYGROUND LIGHTING AND RELATED
CONTROL PANELS – TWENTY-FOUR MONTH CONTRACT – AMOUNT NOT TO EXCEED
\$603,754.80**

WHEREAS, the County of Essex has a need to have a vendor provide Repair of Outdoor Athletic Game Field Lighting, Scoreboards, Special Playground Lighting and Related Control Panels (the “Services”) for the Department of Parks, Recreation, and Cultural Affairs; and

WHEREAS, the County’s Office of Purchasing has publicly advertised for bids for the Services; and

WHEREAS, the County has received, from two (2) vendors written responses to the aforesaid advertisement for bids; and

WHEREAS, the County’s Office of Purchasing recommends the Board of County Commissioners award the contract for the Services to Britton Electrical Contractors, the lowest responsive and responsible bidder; and

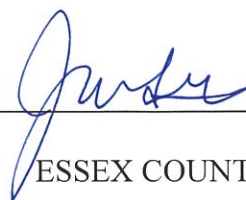
WHEREAS, the Chief Financial Officer has certified that he will further certify the availability of funds to pay the contract when services are ordered (which certification is attached hereto); and

WHEREAS, the New Jersey Public Contracts Law (N.J.S.A. 40a: 11-1 et. seq.) requires that the Board of County Commissioners by resolution approve the awarding of a contract for the provision or performance of any goods or services, the cost of which in the aggregate exceed the statutory bidding threshold; now, therefore, be it.

RESOLVED, by the Essex County Board of County Commissioners:

1. That the award of a Contract for the Services for a twenty-four month period at a cost not to exceed \$603,754.80 to Britton Electrical Contractors, the lowest responsive and responsible bidder, in accordance with the recommendation of the County's Office of Purchasing, be and hereby is approved, and that the County Administrator be and hereby is authorized to enter into and execute said contract as aforesaid together with such other documents incident thereto as may be necessary.
2. That the Clerk of the Board of County Commissioners forward two (2) certified copies of this resolution and agreement to the Office of Purchasing & one to the Department of Parks, Recreation and Cultural Affairs.

Approved as to form and legality _____


ESSEX COUNTY COUNSEL

Date _____

2/23/23

RECORD OF VOTE (X=Vote N.V.=Abstention ABS=Absent)

Moved by Commissioner _____

Second by Commissioner _____

| Commissioner | Yes | No | N.V. | ABS | Commissioner | Yes | No | N.V. | ABS |
|--------------|-----|----|------|-----|-------------------|-----|----|------|-----|
| Cooper | | | | | Mercado | | | | |
| Gill | | | | | Pomares, V.P. | | | | |
| Graham | | | | | Richardson, Pres. | | | | |
| Johnson | | | | | Sebold | | | | |
| Luciano | | | | | | | | | |

It is hereby certified that the foregoing Resolution was () adopted () defeated () tabled by roll call vote at a _____ meeting of the Board of County Commissioners of the County of Essex, New Jersey held on _____.

Is Publication Required () Yes () No

Date Published _____

Wayne L. Richardson, President

Britton Electrical
2/23/2023

**COUNTY OF ESSEX****DECISION MEMORANDUM**

COUNTY EXECUTIVE

BOARD AGENDA ITEM

COUNTY ADMINISTRATOR

TO: Honorable Robert D. Jackson
County Administrator

DEPARTMENT: Essex County

FROM: Julius N. Coltre, MPA, QPA
Director of Purchasing

DIVISION: Parks Department

DATE: February 17, 2023

INTRODUCTION AND OVERVIEW:

TITLE: TO PROVIDE REPAIR OF OUTDOOR ATHLETIC GAME FIELD LIGHTING, SCOREBOARDS, SPECIAL PLAYGROUND LIGHTING & RELATED CONTROL PANELS

SOLICITATION NUMBER: 23-002

SOLICITATION TYPE: Bid: X RFP: Comp. Contract: Non-Fair & Open: Other:

REQUESTING AGENCY: Parks Department

ADVERTISEMENT DATE: January 10, 2023 **OPENING DATE:** January 24, 2023

POTENTIAL BIDDERS FROM: Advertisement: 0 Portal: 15 Purchasing: 0 Small Business: 0

BIDDERS(s) REJECTED: No Rejections **REASON:** N/A

NUMBER OF SUBMITTED BIDS: 2 **VOLUNTARY CO-OP:** YES: No: N/A: X

ASPIRATION GOAL ACKNOWLEDGEMENT FORM (Completed & Returned): Yes: X No:

CONTRACT PERIOD: Twenty-Four (24) Months from Date of Award

MINORITY STATUS OF RECOMMENDED VENDOR:

(WBE): (MGM): (SBE): (VOB): (Other): N/A

VENDOR NAME & BID TABULATIONS:

| Vendor: | Total: |
|---|--------------|
| Britton Electrical Contractors (Nutley, NJ) | \$603,754.80 |
| Quality Electrical Construction | \$832,800.00 |

2023 MAR 10 09:53

RECOMMENDATION:

Based upon the recommendation of the Director of Parks, which is attached, and after reviewing the submitted bids, it is recommended that the Board of County Commissioners award by resolution a contract to: Britton Electrical Contractors, 51 Gerard Road, Nutley, NJ 07110.

REASON FOR RECOMMENDATION:

The Essex County Parks Department has determined that this vendor has met the requirements of the advertised specifications and the award is being made to the lowest responsive/responsible bidder to provide the services.

FISCAL IMPACT:

The Director of Parks has stated in the attached recommendation letter that this contract will be funded from account #01-201-28-370-120-100. The total cost of this contract shall not exceed \$603,754.80.

ALTERNATIVE:

There is no alternative to procure this service except to advertise & solicit bids under the "fair & open bidding process in compliance with the Local Public Contracts Law N.J.S.A.40A:11-1 et seq.

HISTORY:

The previous contract for these services was awarded to Britton Electrical Contractors for \$289,922.40. The current amount expended from the contract is \$289,530.00.

ADVERTISEMENT FOR BIDS:

In Accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)

ATTACHMENTS:

- 1) Memorandum of Agreement (3 originals)
- 2) Political Contribution Disclosure Form
- 3) Affirmative Action Requirements
- 4) Business Registration Certificate
- 5) Recommended Vendor's Price Pages
- 6) Goal Forms
- 7) Recommendation Document from the Requesting Agency

JNC: jl



OFFICE OF ACCOUNTS AND CONTROL
HALL OF RECORDS, ROOM 542
NEWARK, NEW JERSEY 07102

CERTIFICATION OF FUNDS

Vendor Name Britton Electrical Contractors
Account Name Non-Professional Services
Account # 01-201-28-370-120-100
Contract Period (If Applicable) Twenty-Four (24) Months from Date of Award
Purpose of Contract To provide Repair of Outdoor Athletic Game Field Lighting, Scoreboards,
Special Playground Lighting and Related Control Panels for the Department
of Parks, Recreation, and Cultural Affairs.
603,754.80 Contract Amount

This contract will be certified to at such time as services are ordered per N.J.A.C.5:30-5.5b open end contracts.

I do hereby certify that the funding will be legally appropriated per the above information for the purpose specified in the attached contract. Furthermore, it has been represented to me that the contracts have been processed in accordance with the applicable provisions of the Optional County Charter Law, the Essex County Administrative Code and the Essex County Standard Operating Policies and Procedures.

CM Date: 3/3/2023
Cert: 735


Ehab Salama
Chief Financial Officer

MEMORANDUM OF AGREEMENT
BETWEEN

VENDOR
NAME: Britton Electrical Contractors
ADDRESS: 51 Gerard Road
Nutley, NJ 07110

COUNTY
County of Essex County
Hall of Records
465 Dr. Martin Luther King Jr. Blvd.
Newark, NJ 07102

BID#: 23-002
DATE ADVERTISED: January 10, 2023
DATE RECEIVED: January 24, 2023
CONTRACT PERIOD: Twenty Four (24) Months from Date of Award
BASIS OF AWARD: Lowest responsive/responsible bidder
COMMODITY
DESCRIPTION: To Provide Repair of Outdoor Athletic Game Field Lighting, Scoreboards, Special Playground Lighting & Related Control Panels for the Essex County Parks Department

CONDITIONS:

The award of this contract is subject to the approval of the Essex County Board of County Commissioners by resolution and such resolution will be prepared and presented to the Board at its regularly scheduled meeting. This contract becomes effective and binding upon adoption by resolution by the Essex County Board of County Commissioners, signature of the County Executive and attested to by Clerk of the Board.


The vendor identified above hereby agrees to comply with the terms and conditions of the bid specifications, advertisement, and vendor's proposal, as submitted by the vendor listed above, under the bid number stated above, which are incorporated herein and made part hereof, and to faithfully perform the obligations therein to furnish and deliver the good or service listed above.

The County reserves the option for extension of the contract by an additional twenty-four (24) months, upon approval of the Essex County Board of County Commissioners.

PAYMENT TERMS:

CONTRACT PERIOD: Twenty Four (24) Months from Date of Award
AWARDED ITEMS: #1 Electrician Foreman (regular time) \$116.77 per hr. x 1800 hrs. = \$210,186.00
#2 Electrician Foreman (overtime) \$152.07 per hr. x 120 hrs. = \$18,248.40
#3 Electrician Journeyman (regular time) \$99.81 per hr. x 1800 hrs. = \$179,658.00
#4 Electrician Journeyman (overtime) \$130.52 per hr. x 120 hrs. = \$15,662.40
#5 Equipment & Materials Allowance = \$180,000.00
AMOUNT NOT TO EXCEED: \$603,754.80

ESSEX COUNTY

DATE 3/3/23


Joseph N. DiVincenzo, Jr.
Essex County Executive

WITNESS: _____
Deborah Davis Ford
Clerk of the Board

VENDOR

DATE 2/11/23


Authorized Vendor Signature

WITNESS: William Britton

**STATEMENT OF
CERTAIN POLITICAL CONTRIBUTIONS
MADE AFTER JULY 11, 1986**

(This statement is part of the proposal packet)

Ordinance Number 0-86-0007, as amended by Ordinance Number 0-95-0003, adopted by the Board of County Commissioners of the County of Essex, requires that all proposals for negotiated contracts submitted by individuals and/or business entities seeking to provide goods or to perform services for the County of Essex shall contain a statement setting forth each political contribution by them of \$500.00 or more made within five years next preceding the date of said contract, either directly or indirectly, to any County elected political official, County political party and/or County official, political organization, or any State political party.

Set forth name of County elected official, County political party and/or County official, political organization, or State political party to whom a political contribution of \$500.00 or more was made by proposers within five (5) years of the date hereof.

If none, write in "NONE"

Name

Amount

| | |
|------|--|
| NONE | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

Proposer: Britton Electrical Cont.
By: Draw Britton
(Signature)
Name of Signatory: Draw Britton
(Print or Type)

COMPLETE AND SIGNED

STATE OF NEW JERSEY

DIVISION OF CONTRACT COMPLIANCE
EQUAL EMPLOYMENT OPPORTUNITY IN PUBLIC CONTRACTS

Official Use Only

Assignment

Code

FORM AA-201

Revised 10/03

INITIAL PROJECT WORKFORCE REPORT CONSTRUCTION

READ INSTRUCTIONS ON THE BACK CAREFULLY BEFORE THE COMPLETION AND DISTRIBUTION OF THIS FORM.
PLEASE TYPE OR PRINT IN BLACK OR BLUE INK.

| | | | | | |
|---|--|--|--|--|--|
| 1. FID NUMBER 22-3525-305 | | 2. CONTRACTOR ID NUMBER 682244 | | 5. NAME AND ADDRESS OF PUBLIC AGENCY AWARING CONTRACT County of ESSEX County HALL of Records 465 Dr Martin Luther King Jr Blvd Newark NJ 07102 | |
| 3. NAME AND ADDRESS OF PRIME CONTRACTOR Britton Electrical Contractors (Name) Drew Britton (Street Address) 51 Gerard Rd. (City) Nutley (State) NJ (Zip Code) 07110 | | | | 6. NAME AND ADDRESS OF PROJECT ESSEX County Parks | |
| 4. IS THIS COMPANY MINORITY OWNED [] OR WOMAN OWNED [] | | | | 7. PROJECT NUMBER 23-002 | |
| 8. IS THIS PROJECT COVERED BY A PROJECT LABOR AGREEMENT (PLA) <input type="checkbox"/> YES <input type="checkbox"/> NO | | COUNTY ESSEX | | | |

| 9. TRADE OR CRAFT | PROJECTED TOTAL EMPLOYEES | | | | PROJECTED MINORITY EMPLOYEES | | | | PROJECTED PHASE - IN DATE | PROJECTED COMPLETION DATE |
|------------------------|---------------------------|----|--------|----|------------------------------|----|--------|----|---------------------------------|---------------------------------|
| | MALE | | FEMALE | | MALE | | FEMALE | | | |
| | J | AP | J | AP | J | AP | J | AP | | |
| 1. ASBESTOS WORKER | | | | | | | | | | |
| 2. BRICKLAYER OR MASON | | | | | | | | | | |
| 3. CARPENTER | | | | | | | | | | |
| 4. ELECTRICIAN | 2 | | | | | | | | 3/23 | 3/25 |
| 5. GLAZIER | | | | | | | | | | |
| 6. HVAC MECHANIC | | | | | | | | | | |
| 7. IRONWORKER | | | | | | | | | | |
| 8. OPERATING ENGINEER | | | | | | | | | | |
| 9. PAINTER | | | | | | | | | | |
| 10. PLUMBER | | | | | | | | | | |
| 11. ROOFER | | | | | | | | | | |
| 12. SHEET METAL WORKER | | | | | | | | | | |
| 13. SPRINKLER FITTER | | | | | | | | | | |
| 14. STEAMFITTER | | | | | | | | | | |
| 15. SURVEYOR | | | | | | | | | | |
| 16. TILER | | | | | | | | | | |
| 17. TRUCK DRIVER | | | | | | | | | | |
| 18. LABORER | | | | | | | | | | |
| 19. OTHER | | | | | | | | | | |
| 20. OTHER | | | | | | | | | | |

I hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements are willfully false, I am subject to punishment.

Drew Britton

(Signature)

10. **Drew Britton**
(Please Print Your Name)

Owner
(Title)

201 306-8112

2/11/23

(Area Code) (Telephone Number) (Ext.)

(Date)



**STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE**

Taxpayer Name: BRITTON,DREW R
Trade Name: BRITTON ELECTRICAL CONTRACTORS
Address: 51 GERARD ROAD
NUTLEY, NJ 07110-2016
Certificate Number: 1325288
Effective Date: May 10, 2007
Date of Issuance: January 24, 2023

For Office Use Only:
20230124112400000

BID PROPOSAL PRICING PAGE P-1

For the purpose of: **CONTRACT #23-002**

Repair of Outdoor Athletic Game Field Lighting, Scoreboards, Special Playground Lighting & Related Control Panels

In the **COUNTY OF ESSEX**

To the Governing Body of: **COUNTY OF ESSEX**

The Undersigned hereby declares that he has carefully examined the Advertisement, Standard Specifications, Supplementary Specifications, Plans and Form of Contract and Bond for the Project named above; that he carefully examined the site of the Project; and that he will carry out and complete said project as specified and delineated at the price per unit of measure for each scheduled item of work stated in the Schedule of Prices sheet following.

It is understood that the TOTAL PRICE stated by the undersigned is based on the estimated quantities and will control in the awarding of the Contract. It is further understood that the quantities stated in this Bid Pricing Worksheet sheet for the various items are estimated only and may be increased or decreased as provided in the Specifications.

Bidder(s) shall submit a price for each and every bid item shown on the following Bid Pricing Worksheet. Failure to do so shall be cause for automatic disqualification of the Bid.

The undersigned proposes to furnish and deliver the above project pursuant to the bid specification in the following total amount (base bid, allowances, and alternates from the following proposal pages/worksheets):

\$ 603,754.08
Total Amount in numbers

six hundred thousand three dollars and seven hundred fifty four and eight cent
Total Amount writing

Button Electrical Cont.
Company Name

51 Gerard Rd
Address

N.J.
City

N.J. 07110
State Zip Code

John Burre
Signature of Authorized Agent

1/20/23
Date

Drew Button
Type or Print Name of Authorized Agent

Owner
Title

973306-8112
Telephone Number

Fax Number

dbutton@electricad.com
E-Mail Address

MUST BE COMPLETED AND CORPORATE SEAL

Corporate seal

BID#23-002 - PROPOSAL PAGE

Vendor proposes to perform lighting repair work on outdoor athletic lighting scoreboards, special playground lighting and related control panels in accordance with the above specifications.

Contract period is Twenty-Four (24) Months from Date of Award with an option to extend for an additional twenty-four (24) months based on the following unit prices:

| Item No. | DESCRIPTION | Unit | Quantity | Unit Price | Amount |
|----------|--|----------|----------|--------------|--------------|
| 1 | Service hours, Electrician Foreman (regular Time) | Hours | 1800 | \$116.77 | \$210,186.00 |
| 2 | Service hours, electrician Foreman (overtime) | Hours | 120 | \$152.07 | \$18,248.04 |
| 3 | Service Hours electrician Journeyman (regular time) | Hours | 1800 | \$99.81 | \$179,658.00 |
| 4 | Service Hours electrician Journeyman (overtime) | Hours | 120 | \$130.52 | \$15,662.04 |
| 5 | Equipment and Materials- Allowance | Lump Sum | 1 | \$180,000.00 | \$180,000.00 |
| TOTAL | | | | | \$603,754.08 |

* Vendor must bid on all items to be considered for award.

The estimated hours and material costs are for bidding purposes only, and do not guarantee actual hours of work or amount of materials needed.

VENDOR'S COMPANY NAME

Britton Electrical Cont.

AUTHORIZED SIGNATURE

Drew Britton

DATE

1/20/23

PRINT NAME

Drew Britton

TITLE

Owner

TELEPHONE NUMBER:

801-306-8112

FAX NUMBER:

-

TAX I.D.

22-33257305

ADDRESS:

51 Gerard Rd, Nutley, N.J. 07110

PHONE

801-306-8112

FAX

EMAIL

dbrittonelectrical@aol.com



OFFICE OF PURCHASING

ASPIRATIONAL GOAL ACKNOWLEDGEMENT FORM

Name of Organization: Britton Electrical Contractors
Print Name of Vendor Representative: Drew Britton
Title of Vendor Representative: Owner

I have reviewed the Essex County Board of Chosen Freeholders Resolution No. R-2017-00834, where it explains the economic disadvantages in Essex County, including above average unemployment rates, high home foreclosures rates and higher rates on ALICE households (Asset Limited, Income Constraint, Employed) and poverty households.

I understand that the Board of Chosen Freeholders believes potential vendors should be informed of Essex County's economic disadvantages that effects the well-being of Essex communities. I acknowledge this legislative body intent to *encourage* awarded vendors to actively pursue in their hiring efforts and practices to seek potential candidates from the vast, diverse, qualified and experienced talent that exists in Essex County's unemployed and underemployed residents.

By signing this acknowledgement form, I hereby confirm that I have read Resolution No. R-2017-00834 and acknowledge the encouraged efforts of the County of Essex Aspirational Goal to establish a total workforce for each contract comprised of a minimum of 35% Essex County residents. I acknowledge that my organization will make good faith efforts in seeking talent from Essex County unemployed and underemployed qualified residents when fulfilling job opening(s).

Furthermore, I understand that for the term of each contract, I have been requested to complete an annual report of employee status, by filling a Vendor Employee Disclosure Form.

I also understand that the Board of Chosen Freeholders may review my responses to the Vendor Employee Disclosure Form to monitor my continued efforts and commitment.

Drew Britton
Print Full Name

Drew Britton
Signature and Date

Print Full Name

Signature and Date

Putting Essex County First



VENDOR NAME: Britton Electrical Contractors

COMPANY LOCATION: 51 Gerard Rd. Metley, NJ. 07110

Complete current year ONLY if this is your first time working with the County of Essex.

If previously awarded contracts with the County, please complete each contract year, up to the last 6 years. Failure to complete this form will not result in the loss or any diminution of this contract.

| YEAR | TOTAL EMPLOYEES | ESSEX COUNTY EMPLOYEES ONLY | YEAR | TOTAL EMPLOYEES | ESSEX COUNTY EMPLOYEES ONLY |
|-------|-----------------|-----------------------------|------|-----------------|-----------------------------|
| 2012 | | | 2023 | 1 | |
| Total | | | | | |

1. What are your efforts to employ Essex County residents?

EXCELLENT

2. Do you hire Union labor? ☐ Y ☒ N If so, please provide Union Affiliation(s):

Putting Essex County First



COUNTY OF ESSEX
DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS
115 CLIFTON AVENUE
NEWARK, NEW JERSEY 07104
973-268-3500
Fax 973-481-5302

Joseph N. DiVincenzo, Jr.
County Executive



*To: J. Laube
for Mon's
2/23/13*

MEMORANDUM

TO: Julius Coltre,
DIRECTOR OF PURCHASING

FROM: Daniel K. Salvante, Director
Essex County Parks Department

DATE: January 26, 2023

RE: Recommend Bid # 23-002 Repair of Outdoor Athletic Game Field Lighting, Scoreboards,
Special Playground Lighting & Related Control Panels

INTRODUCTION:

The Essex County Department of Parks, Recreation and Cultural Affairs (The County) requested a vendor to provide Repair of Outdoor Athletic Game Field Lighting, Scoreboards, Special Playground Lighting & Related Control Panels. Two (2) bids were received.

| Vendor | Total Cost |
|---------------------------------|---------------|
| Britton Electric | \$603,754.80* |
| Quality Electrical Construction | \$832,800.00 |

gme

**Britton made a slight miscalculation on their bid sheet. They had a total of \$603,754.08. However, the correct total is \$603,754.80. Regardless, Britton is the lowest bidder.*

RECOMMENDATION AND REASONS:

Britton Electric is the lowest responsible bidder. Therefore, Essex County Parks is recommending the contract be awarded to Britton Electric for Bid #23-002. The contract will run for twenty-four (24) months from the date of award. There is also an option for an additional twenty-four (24) months.

FISCAL IMPACT:

The as-needed total contract award is \$603,754.80. Funds for this contract are available from account #01-201-28-370-120-100.