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**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS  
COUNTY OF ESSEX**

**RESOLUTION NO.** \_\_\_\_\_ **AUTHORITY FOR RESOLUTION:** N.J.S.A. 40:41A-38(n)

**PROPOSED BY:** COUNTY EXECUTIVE **AUTHORITY FOR ACTION:** N.J.S.A. 40:41A-36(i)

**SUBJECT:**

**DEPARTMENT OF PUBLIC WORKS, DIVISION OF ENGINEERING – PROFESSIONAL SERVICES AGREEMENT – TO PROVIDE DESIGN HVAC ENGINEERING FOR REPLACEMENT OF TWO (2) HOT WATER TANKS AT THE ESSEX COUNTY HOSPITAL CENTER – APPLIED ENERGY ENGINEERS, INC. – AMOUNT NOT TO EXCEED \$39,190.00**

**WHEREAS**, the County of Essex through Department of Public Works has a need for Design HVAC Engineering for the Replacement of Two (2) Hot Water Tanks at the Essex County Hospital Center (the “Services”); and

**WHEREAS**, the Department of Public Works through the Office of Purchasing has publicly advertised for Request for Proposals (RFP) in a “Fair and Open” process in accord with New Jersey “Pay to Play” law, N.J.S.A. 19:44A-20.2 et. seq.:

**WHEREAS**, the County has received, from seven (7) consulting firm a written response to the RFP; and

**WHEREAS**, the Department of Public Works in-house Evaluation Selection Committee recommends that a contract for the Services be awarded to Applied Energy Engineers, Inc., in the amount not to exceed \$39,190.00; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds to pay such contract (which certification is attached hereto); and

**WHEREAS**, said contract was the result of a Publicly Advertised Fair & Open Process, (Request for Proposals) as Professional Services in accordance with N.J.S.A. 40A: 11-5(1) of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. on condition that a resolution authorizing the contract for Professional Services and the contract itself be made available for public inspection; and

**WHEREAS**, the Board of County Commissioners is empowered by N.J.S.A. 40: 41A-38(n) to approve, by resolution, contracts presented by the County Executive; now, therefore, be it.

**RESOLVED**, by the Essex County Board of County Commissioners as follows:

1. That the award of a contract for the Services at a cost not to exceed \$39,190.00 to Applied Energy Engineers, Inc. a copy of which is annexed hereto in accordance with the recommendation of the County's of Department of Public Works be and hereby is approved, in accordance with the provisions of Law.
2. That the contract is awarded as a contract for "Professional Services" in accordance with N.J.S.A. 11-5(1)(a)
3. That notice of this contract award be published by the Clerk of the Board of County Commissioners in accordance with the provision of N.J.S.A. 40A: 11-5(1)
4. That the Clerk of the Board of County Commissioners forward two (2) certified copy of this Resolution & Contract to the Office of Purchasing and one (1) to the Department of Public Works.

Approved as to form and legality



Date

3/2/23

ESSEX COUNTY COUNSEL

RECORD OF VOTE (X=Vote N.V.=Abstention ABS=Absent)

Moved by Commissioner \_\_\_\_\_

Second by Commissioner \_\_\_\_\_

Commissioner	Yes	No	N.V.	ABS	Commissioner	Yes	No	N.V.	ABS
Cooper					Mercado				
Gill					Pomares, V.P.				
Graham					Richardson, Pres.				
Johnson					Sebold				
Luciano									

It is hereby certified that the foregoing Resolution was ( ) adopted ( ) defeated ( ) tabled by roll call vote at a \_\_\_\_\_ meeting of the Board of County Commissioners of the County of Essex, New Jersey held on \_\_\_\_\_.

Is Publication Required ( ) Yes ( ) No

Date Published \_\_\_\_\_

\_\_\_\_\_  
Wayne L. Richardson, President

Applied Energy Engineers, Inc.  
2/28/2023

**COUNTY OF ESSEX****DECISION MEMORANDUM**

COUNTY EXECUTIVE

**BOARD AGENDA ITEM**

COUNTY ADMINISTRATOR

**TO:** Honorable Robert Jackson  
County Administrator

**DEPARTMENT:** Dept. of \_\_\_\_\_

**FROM:** Julius N. Coltre, MPA, OPA  
Director of Purchasing

**DIVISION:** Public Works/Engineering \_\_\_\_\_

**DATE:** February 23, 2023

**INTRODUCTION AND OVERVIEW:**

**TITLE:** Design HVAC Engineering for Replacement of Two (2) Hot Water Tanks.  
(at the Essex County Hospital Center)

**SOLICITATION NUMBER:** 23-025

**SOLICITATION TYPE:** Bid: RFP: ☒ Comp. Contract: Non-Fair & Open: Other:

**REQUESTING AGENCY:** Department of Public Works / Engineering

**ADVERTISEMENT DATE:** January 31, 2023 **OPENING DATE:** February 15, 2023

**POTENTIAL BIDDERS FROM:** Advertisement: 0 Portal: 41 Purchasing: 0 Small Business: 0

**BIDDERS(s) REJECTED:** 0 **REASON:** N/A

**NUMBER OF SUBMITTED PROPOSALS:** 7

**ASPIRATION GOAL ACKNOWLEDGEMENT FORM** (Completed & Returned): Yes: ☒ No:

**CONTRACT PERIOD:** Twelve (12) months from award date by the Board of Commissioners.

**MINORITY STATUS OF RECOMMENDED VENDOR:**

(WBE): (MGM): (SBE): (MBE) (VOB): (Other): ☒

<b>VENDOR NAME</b>	<b>Accumulated Points</b>	<b>Cost Proposal:</b>
Applied Energy Engineers, Inc. (West Orange, N.J.)	925	\$39,190.00
LS Engineering Associates Corp.	900	\$42,145.00
LiRo Engineers, Inc.	880	\$76,988.50
Robinson Aerial Surveys, Inc.	785	\$58,980.00
Maitra Associates, PC.	720	\$103,600.00
French & Parrello	680	\$44,900.00
Sabir, Richardson, & Weisberg	660	\$95,070.00

FEB 27 PM 1:38

**RECOMMENDATION:**

Based upon the recommendation of Director Sanjeev Varghese, the Director of Public Works, which is attached hereto and after reviewing the submitted proposals, it is recommended that the Board of Commissioners award by resolution a contract to: **Applied Energy Engineers, Inc. 19 Collamore Terrace, West Orange, N.J. 07052.**

**REASON FOR RECOMMENDATION:**

The Essex County Department of Public Works has determined that this vendor has met the requirements of the advertised request for proposals and is the most advantageous proposer based on price & other factors to Provide Design HVAC Engineering Services for the Replacement of Two (2) Hot Water Tanks at the Essex County Hospital Center for the Essex County Department of Public Works as per specifications.

**FISCAL IMPACT:**

As stated on the attached recommendation letter from Public Works, funding will be from the Department of Public Works Capital Improvements Program, account# 04-215-21-001-290-110. The total cost of this contract shall not exceed: **\$39,190.00.**

**ALTERNATIVE:**

There is no alternative to procure this service except to advertise & solicit bids under the "fair & open bidding process in compliance with the Local Public Contracts Law N.J.S.A.40A:11-5 (1) (a) (i)

**HISTORY:**

To date, this vendor has not been paid for any design engineering services.

**ADVERTISEMENT FOR BIDS:**

In Accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)

**ATTACHMENTS:**

- 1) Memorandum of agreement (3 originals signed & attested)
- 2) Political Contribution Disclosure Form
- 3) Business Registration Certificate
- 4) Affirmative Action Requirements & Documents
- 5) Recommendation letter & score sheet from the Department of Public Works
- 6) Aspirational Goal Acknowledgement Form
- 7) Certificate of Insurance

JNC: cmc



OFFICE OF ACCOUNTS AND CONTROL  
HALL OF RECORDS, ROOM 542  
NEWARK, NEW JERSEY 07102

**CERTIFICATION OF FUNDS**

Vendor Name Applied Energy Engineers, Inc.  
Account Name Various County Building Imps - Sec 20  
Account # 04-215-21-001-290-110  
Contract Period (If Applicable) Twelve (12) Months from the Award Date of the Board of Commissioners  
Purpose of Contract To provide Design HVAC Engineering for Replacement of Two (2) Hot Water Tanks at the Essex County Hospital Center

39,190.00 Contract Amount

**Funding**

Temporary Budget Amount  
Current Fund Budget Amount  
Contingent Current Year Amount  
Grant Funding  
39,190.00 Capital Funding  
Trust Funding  
Contingent Subsequent Years

I, do hereby certify that the funding is legally appropriated per the above information for the purpose specified in the attached contract. Furthermore, it has been represented to me that the contracts have been processed in accordance with the applicable provisions of the Optional County Charter Law, the Essex County Administrative Code and the Essex County Standard Operating Policies and Procedures.

CM Date: 3/2/2023  
Cert: 731

  
Ehab Salama  
Chief Financial Officer



**MEMORANDUM OF AGREEMENT**  
**BETWEEN**

**VENDOR**

**COUNTY**

NAME: Applied Energy Engineers, Inc.  
ADDRESS: 19 Collamore Terrace  
West Orange, N.J. 07052

County of Essex  
Hall of Records  
465 Dr. Martin Luther King Blvd.  
Newark, New Jersey 07102

RFP #: 23-025  
DATE ADVERTISED: January 31, 2023  
DATE RECEIVED: February 15, 2023  
CONTRACT PERIOD: Twelve (12) months from award date of award by the Essex County Board of Commissioners.  
BASIS OF AWARD: Highest scored accumulated points based on price & other factors.  
COMMODITY: To Provide Design HVAC Engineering Services for the Replacement of  
DESCRIPTION: Two (2) Hot Water Tanks at the Essex County Hospital Center.

**CONDITIONS:**


**The award of this contract is subject to the approval of the Essex County Board of County Commissioners by resolution and such resolution will be prepared and presented to the Board at its regularly scheduled meeting. This contract becomes effective & binding upon adoption by resolution by the Essex County Board of County Commissioners.**

The vendor identified above hereby agrees to comply with the terms and conditions of the bid specifications, advertisement, and vendor's proposal, as submitted by the vendor listed above under the bid number stated above, which are incorporated herein and made part hereof, and to faithfully perform the obligations therein to furnish & deliver the good or service listed above. This vendor has agreed to participate in the Voluntary Cooperative Purchasing System extending exact pricing & equipment specifications to all County Cooperative Agencies for the term of this contract. YES \_\_\_\_\_ NO \_\_\_\_\_ DOES NOT APPLY X \_\_\_\_\_

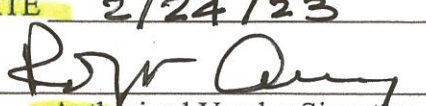
**PAYMENT TERMS:**

CONTRACT PERIOD: Twelve (12) months from award date  
AWARDED ITEMS: All tasks outlined on page (42) (attached)  
AMOUNT NOT TO EXCEED: \$39,190.00 (total proposal price)  
MONTHLY PAYMENT: N/A  
ANNUAL PAYMENT: N/A  
TOTAL AWARD TO VENDOR **\$39,190.00 (total proposal price)**

**ESSEX COUNTY**

DATE 3/23/23  
  
Joseph N. DiVincenzo, Jr.

**VENDOR**

DATE 2/24/23  
  
Authorized Vendor Signature

ATTEST: \_\_\_\_\_  
Deborah Davis Ford: Clerk of the Board

WITNESS: 

**COST PROPOSAL FOR**  
**Design HVAC Engineering Services**  
**For the Replacement of Two (2) Hot Water Heater Tanks at Essex County Hospital Center**  
**RFP # 23-025**

ACTIVITIES	PROJECT MANAGER	SENIOR ENGINEER	TECHNICAL SPECIALIST	DESIGN/ CAD	CADD OPERATOR	TECH TYPIST
Mechanical Engineering	42	48	36	18		
Electrical Engineering	--	40	10	12		
Plumbing Engineering	--	32	10	12		
Systems Engineering	--	40	10	12		
TOTAL HOURS	42	160	66	54		
HOURLY RATE	105	105	105	75		
DIRECT LABOR	4,410	16,800	6,930	4,050		

Total Direct Labor:

\$ 32,190.00

Out of Pocket expenses:

Printing

\$ 5,000.00

Mileage:

\$ 2,000.00

\$ 7,000.00

**GRAND TOTAL (Direct labor + Out of Pocket expenses)**

**\$ 39,190.00**

**NOTES:**

1. Please provide the appropriate HOURLY RATE and proposed hours for each title and activities.
2. Hourly Rate shall include Overhead and Profit.
3. Each sub-consultant shall complete this form.
4. Out-of-pocket Expenses cannot be modified.

APPLIED ENERGY ENGINEERING, INC.

FEBRUARY 10, 2023

COMPANY NAME

DATE





**COUNTY OF ESSEX  
DEPARTMENT OF PUBLIC WORKS**

**DIVISION OF ENGINEERING  
900 BLOOMFIELD AVENUE  
VERONA, NEW JERSEY 07044-1393**

**☎ (973) 226-8500  
☎ (973) 226-7469**

**JOSEPH N. DIVINCENZO, JR.  
COUNTY EXECUTIVE**

**Sanjeev Varghese, P.E., P.P.  
Director & County Engineer**

**Luis E. Rodriguez  
Assistant County Engineer**

**MEMORANDUM**

**TO: JULIUS COLTRE, DIRECTOR  
OFFICE OF PURCHASING**

**FROM: SANJEEV VARGHESE, P.E., P.P.  
COUNTY ENGINEER** *SV*

**DATE: FEBRUARY 21, 2023**

**RE: DESIGN HVAC ENGINEERING SERVICES FOR THE REPLACEMENT OF  
TWO HOT WATER TANKS AT ESSEX COUNTY HOSPITAL CENTER,  
RFP #23-025**

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On February 15, 2023, the Office of Purchasing received seven (7) technical proposals, for the above referenced RFP. Technical proposals were submitted to the Department of Public Works for evaluation, the results of the evaluation are attached.

It is the primary purpose of this contract to provide the Consulting Engineering HVAC Design Services to Replace two Hot Water tanks at the Essex County Hospital Center; the proposal submitted by Applied Energy Engineering, Inc. LiRo Engineers, Inc. contains a reasonable cost and reflects a systematic approach to the required engineering environmental services in accordance with the RFP for this contract; the Department of Public Works recommends that a contract be awarded with Applied Energy Engineering, Inc., in the amount not to exceed of \$39,190.00.

Funds are available for this Engineering Environmental Services contract from the Essex County Department of Public Works Capital Improvements Program with account # 04-215-21-001-290-110.

If you may have any questions please contact this office.

SV/LER

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Attachments: Consultant Selection Results

Pc: Frank Pascucci, Director  
Robert Masino, Supervising Administrative Analyst

*Putting Essex County First*  
ESSEX COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

# SUMMARY RATING AND PROPOSED FEE

## DESIGN HVAC ENGINEERING SERVICES FOR THE REPLACEMENT OF TWO (2) HOT WATER TANKS AT ESSEX COUNTY HOSPITAL CENTER

RFP # 23-025

CONSULTANT TEAM	PW #1 (LBR)	PW #2 (AG)	PW #3 0	POINTS FOR PROPOSED COST	ACCUMULATED POINTS	RANK POSITION	COST PROPOSAL
Applied Energy Engineering, Inc.	315	260	290	60	925	1	\$ 39,190.00
LS Engineering Associates Corporation	255	280	305	60	900	2	\$ 42,145.00
LIRo Engineers, Inc.	285	285	310	0	880	3	\$ 76,988.50
Robinson Aerial Surveys, Inc.	235	260	260	30	785	4	\$ 58,980.00
Maitra Associates, PC.	265	215	240	0	720	5	\$ 103,600.00
French & Parrelo	185	260	160	75	680	6	\$ 44,900.00
Sabir, Richardson & Weisberg	195	220	245	0	660	7	\$ 95,070.00

**STATEMENT OF  
CERTAIN POLITICAL CONTRIBUTIONS  
MADE AFTER JULY 11, 1986**

(This statement is part of the proposal packet)

Ordinance Number 0-86-0007, as amended by Ordinance Number 0-95-0003, adopted by the Board of County Commissioners of the County of Essex, requires that all proposals for negotiated contracts submitted by individuals and/or business entities seeking to provide goods or to perform services for the County of Essex shall contain a statement setting forth each political contribution by them of \$500.00 or more made within five years next preceding the date of said contract, either directly or indirectly, to any County elected political official, County political party and/or County official, political organization, or any State political party.

Set forth name of County elected official, County political party and/or County official, political organization, or State political party to whom a political contribution of \$500.00 or more was made by proposers within five (5) years of the date hereof.

If none, write "none".

Name

Amount

NONE

Proposer: APPLIED ENERGY ENGINEERING

By: \_\_\_\_\_

(Signature)

Name of Signatory: ROGER A W N

(Print or Type)



# STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** APPLIED ENERGY ENGINEERING INC.

**Trade Name:**

**Address:** 19 COLLAMORE TERRACE  
WEST ORANGE, NJ 07052

**Certificate Number:** 1807507

**Effective Date:** July 10, 2013

**Date of Issuance:** February 02, 2023

**For Office Use Only:**

20230202111107267



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/24/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Fenner & Esler Agency, Inc 467 Kinderkamack Road P. O. Box 60 Oradell NJ 07649-0060	<b>CONTACT NAME:</b> certs@fenner-esler.com <b>PHONE (A/C, No, Ext):</b> (201) 262-1200 <b>FAX (A/C, No):</b> (201) 262-7810 <b>E-MAIL ADDRESS:</b> <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Continental Casualty Company <b>INSURER B:</b> Nat'l Fire Ins. Co of Hartford <b>INSURER C:</b> Hanover Insurance Company <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>INSURED</b> Applied Energy Engineering, Inc. 19 Collamore Terrace West Orange NJ 07052	<b>NAIC #</b> 20443 20478 22292   

**COVERAGES** **CERTIFICATE NUMBER:** Master 22-23 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	B5094165936	07/01/2022	07/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	B5094165936	07/01/2022	07/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC5094163121	07/01/2022	07/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
C	Professional Liability			LHY D628434 03	07/01/2022	07/01/2023	Per Claim Limit \$3,000,000 Aggregate Limit \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RFP: 23-025. Additional Insured - The County of Essex, New Jersey, including all Departments, Boards, Committees, Commissions or other entities Established by them or operating under their control and all employees, trustees, commissioners, committee members, aides, advisory board members, elected and appointed officials, volunteers and students while acting within the scope of their duties on behalf of the County of Essex, New Jersey as respects general and auto liability where required by written contract. General and auto Liability Additional Insured is primary and non-contributory where required by written contract. Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 30 days written notice to the certificate holder named, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives. Waiver of Subrogation applies as respects general and auto liability where required by written contract.

**CERTIFICATE HOLDER****CANCELLATION**

County of Essex-Risk Management Dept. Hall of Records/Rm 510 465 DR.Martin Luther King Blvd Newark NJ 07102	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. <b>AUTHORIZED REPRESENTATIVE</b> 
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6. **Additional Insureds:**

The following shall be added as ADDITIONAL INSURED on all liability policies (except Workers' Compensation and Professional Liability Policy, where applicable), for ongoing operations and completed operations on a primary noncontributory basis;

*The County of Essex, New Jersey, including all Departments, Boards, Committees, Commissions or Other Entities Established by Them or Operating Under Their Control and All Employees, Trustees, Commissioners, Committee Members, Aides, Advisory Board Members, Elected and Appointed Officials, Volunteers and Students While Acting Within the Scope of Their Duties On Behalf of The County of Essex, New Jersey.*

7. **Additional Insurance Requirements:**

- a. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be cancelled by either party, except that after thirty (30) days' prior to written notice by certified mail, return receipt requested, has been given to the County. The Insurer shall provide the County with notification of any cancellation, non-renewal, major change, modification or reduction in coverage.
- b. Regardless of these contract minimum insurance requirements, the Provider of Goods and Service's and its insurer shall agree to commit the Provider of Goods and Service's full policy limits and these minimum requirements shall not restrict the Provider of Goods and Service's liability or coverage limit obligations.
- c. The Provider of Goods and Services shall furnish the County of Essex with the Insurance Certificates and applicable Endorsements for all required insurance, prior to the County's execution of the Agreement and start of work. Proper Address for Certificates, Endorsements and Notices shall be:

County of Essex

Risk Management Department - Hall of Records/Room 510

465 Dr. Martin Luther King Blvd.

Newark, NJ 07102

Provider of Goods and Services shall waive all rights of recovery against the County and all the additional insured's for loss or damage covered by any of the insurance maintained by the Provider of Goods and Services, where applicable by law.

Sworn to and subscribed  
before me on this 24 day

of February, 2023

  
NOTARY PUBLIC

CARLOS M ALIAGA  
NOTARY PUBLIC

STATE OF NEW JERSEY

ID # 50191268

MY COMMISSION EXPIRES APR. 06, 2027

PRINCIPAL:

APPLIED ENERGY ENGINEERING  
(Bidder/Respondent's Company Name)

  
(Authorized Signature on Behalf of the Principal)

ROGER AWN  
(Print Name)

Fenner & Esler Agency, Inc.-Timothy P. Esler-President

INSURER: on behalf of:

Continental Casualty Company/Nat'l Fire Ins. Co of Hartford  
Hanover Insurance Company

(Insurer's Company Name)  
Timothy P. Esler

Digitally signed by Timothy P. Esler  
DN: cn=Timothy P. Esler, o=Fenner & Esler, ou=1,  
email=tesler@fenner-esler.com, c=US  
Date: 2023.02.24 10:33:33 -05'00'

(Authorized Signature on behalf of the Insurer)

Timothy P Esler, CPCU



# OFFICE OF PURCHASING

## ASPIRATIONAL GOAL ACKNOWLEDGEMENT FORM

Name of Organization: Applied Energy Engineering, Inc.

Print Name of Vendor Representative: Roger Awn

Title of Vendor Representative: General Manager

I have reviewed the Essex County Board of Chosen Freeholders **Resolution No. R-2017-00834**, where it explains the economic disadvantages in Essex County, including above average unemployment rates, high home foreclosures rates and higher rates on ALICE households (Asset Limited, Income Constraint, Employed) and poverty households.

I understand that the Board of Chosen Freeholders believes potential vendors should be informed of Essex County's economic disadvantages that effects the well-being of Essex communities. I acknowledge this legislative body intent to **encourage** awarded vendors to actively pursue in their hiring efforts and practices to seek potential candidates from the vast, diverse, qualified and experienced talent that exists in Essex County's unemployed and underemployed residents.

By signing this acknowledgement form, I hereby confirm that I have read **Resolution No. R-2017-00834** and acknowledge the encouraged efforts of the County of Essex **Aspirational Goal to establish a total workforce for each contract comprised of a minimum of 35% Essex County residents**. I acknowledge that my organization will make good faith efforts in seeking talent from Essex County unemployed and underemployed qualified residents when fulfilling job opening(s).

Furthermore, I understand that for the term of each contract, I have been requested to complete an annual report of employee status, by filing a Vendor **Employee Disclosure Form**.

I also understand that the Board of Chosen Freeholders may review my responses to the Vendor Employee Disclosure Form to monitor my continued efforts and commitment.

Applied Energy Engineering, Inc.  
Print Full Name

 2/24/23  
Signature and Date

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Signature and Date

*Putting Essex County First*



**VENDOR NAME:** Applied Energy Engineering, Inc.

**REPRESENTATIVE NAME:** Roger Awn

**PHONE:** 201-452-5405

**EMAIL:** rogeraee@verizon.net

**COMPANY LOCATION:** West Orange, New Jersey

**Complete current year ONLY if this is your first time working with the County of Essex.**

**if previously awarded contracts with the County, please complete each contract year, up to the last 5 years. Failure to complete this form will not result in the loss or any diminution of this contract.**

[illegible]

**1. What are your efforts to employ Essex County residents?**

2. Do you hire Union labor? ☐ Y ☐ N If so, please provide Union Affiliation(s):

*Putting Essex County First*

**ESSEX COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**