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**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
COUNTY OF ESSEX**

RESOLUTION NO. _____ **AUTHORITY FOR RESOLUTION:** N.J.S.A. 40:41A-38(n)

PROPOSED BY: COUNTY EXECUTIVE **AUTHORITY FOR ACTION:** N.J.S.A. 40:41A-36(i)

SUBJECT:

OFFICE OF THE SHERIFF – CONTRACT AWARD TO COMMUNICATION SPECIALISTS, INC, TO FURNISH, REPAIR AND INSTALL VEHICLE EMERGENCY LIGHTING AND SIRENS – EXERCISING TWELVE (12) MONTH CONTRACT EXTENSION OPTION – AMOUNT NOT TO EXCEED \$100,000.00

WHEREAS, the County of Essex has a need for a vendor to Furnish, Repair and Install Vehicle Emergency Lighting and Sirens (the “Goods”) for the Office of the Sheriff; and

WHEREAS, the Board of County Commissioners awarded a contract for a two (2) year period for the Services to Communication Specialists, Inc, with a provision to extend the contract for a twelve (12) month period per N.J.S.A.40A:11-15(45)c, via Resolution #2021 - 00302 (bid# 21-033); and

WHEREAS, the County’s Office of Purchasing recommends the Board of County Commissioners exercise its twelve (12) month extension option to the contract for the Services for the period April 22, 2023 to April 21, 2024 with Communication Specialists, Inc.; and

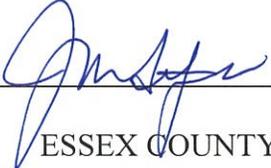
WHEREAS, it has been determined that the vendor has been performing its services in an effective and efficient manner;

WHEREAS, the Chief Financial Officer has certified that he will further certify the availability of funds to pay such contract when the Goods are ordered (which certification is attached hereto); and

WHEREAS, the New Jersey Public Contracts Law (N.J.S.A. 40a: 11-1 et. seq.) requires that the Board of County Commissioners by resolution approve the awarding of a contract for the provision or performance of any goods or services, the cost of which in the aggregate exceed the statutory bidding threshold; now, therefore, be it.

RESOLVED, by the Essex County Board of County Commissioners:

1. That the award of a Contract for the Services exercising the County's twelve (12) month contract extension option for the period April 22, 2023 to April 21, 2024 at a cost not to exceed \$100,000.00 to Communication Specialists, Inc., in accordance with the recommendation of the County's Office of Purchasing, be and hereby is approved, and that the County Administrator be and hereby is authorized to enter into and execute said contract as aforesaid together with such other documents incident thereto as may be necessary.
2. That the Clerk of the Board of County Commissioners forward two (2) certified copies of this resolution and agreement to the Office of Purchasing and one to the Office of the Sheriff.

Approved as to form and legality  Date 2/23/23
ESSEX COUNTY COUNSEL

RECORD OF VOTE (X=Vote N.V.=Abstention ABS=Absent)

Moved by Commissioner _____
 Second by Commissioner _____

Commissioner	Yes	No	N.V.	ABS	Commissioner	Yes	No	N.V.	ABS
Cooper					Mercado				
Gill					Pomares, V.P.				
Graham					Richardson, Pres.				
Johnson					Sebold				
Luciano									

It is hereby certified that the foregoing Resolution was () adopted () defeated () tabled by roll call vote at a _____ meeting of the Board of County Commissioners of the County of Essex, New Jersey held on _____.

Is Publication Required () Yes () No

Date Published _____

 Wayne L. Richardson, President

Communication Specialists
 2/22/2023



TO: Honorable Robert Jackson
County Administrator

DEPARTMENT: Office of the Sheriff

FROM: Julius N. Coltre, MPA, OPA
Director of Purchasing

DIVISION:

DATE: February 7, 2023

INTRODUCTION AND OVERVIEW:

TITLE: FURNISH, REPAIR AND INSTALLATION SERVICES FOR VEHICLE
EMERGENCY LIGHTING AND SIRENS- EXTENSION

SOLICITATION NUMBER: 21-033

SOLICITATION TYPE: Bid: X RFP: Comp. Contract: Non-Fair & Open: Other:

REQUESTING AGENCY: Office of the Sheriff

ADVERTISEMENT DATE: March 2, 2021 **OPENING DATE:** March 16, 2021

POTENTIAL BIDDERS FROM: Advertisement: Portal: 26 Purchasing: Small Business:

NUMBER OF SUBMITTED BIDS: Two (2) Submitted Bids

CONTRACT PERIOD: March 22, 2023- March 21, 2024

VENDOR NAME & ORIGINAL RATES:

<u>Vendor:</u>	<u>Labor Rate Per Hour</u>
Communications Specialists, Inc. (East Brunswick, NJ)	\$24.00 per hour
East Coast Emergency Lighting (Millstone Township, NJ)	\$55.00 per hour

RECOMMENDATION:

Based upon the recommendation of the Chief of the Office of the Sheriff which is attached hereto and after reviewing the submitted bids, it is recommended that the Essex County Board of County Commissioners award by resolution a contract to: **Communications Specialists, Inc., 11C Harts Lane, East Brunswick, NJ 08816.**

REASON FOR RECOMMENDATION:

The Office of the Sheriff is exercising the one (1) year extension option as the vendor has provided the services required from the original two (2) year contract and been responsive to the specifications.

FISCAL IMPACT:

The vendor will continue with a labor rate of \$24.00 per hour providing the discounts on the attached price pages. The amount not to exceed for the twelve (12) month contract is \$100,000.00.

HISTORY

The original contract which started on 4/22/21 and expires on 4/21/23 was awarded via resolution R-2021-00302. The amount not to exceed for the twenty-four (24) month contract is \$100,000.00. To date the amount expended from that contract is **\$42,078.81.**

ADVERTISEMENT FOR BIDS:

In Accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)

ATTACHMENTS:

- 1) Recommendation Document for the Requesting Agency
- 2) Bid Price Pages from Recommended Vendor
- 3) Memorandums of Agreement (3) Originals
- 4) Business Registration Certificate
- 5) Affirmative Action Certificate
- 6) Political Contribution Form
- 7) Aspirational Goal Acknowledgement Form
- 8) Vendor Employee Disclosure Form

JNC: jc



OFFICE OF THE SHERIFF
ARMANDO B. FONTOURA, SHERIFF
 ESSEX COUNTY COURTS BUILDING
 NEWARK, NEW JERSEY
 www.essexsheriff.com
 973-621-4112

UNDERSHERIFFS
 FITZGERALD FIGUOLO
 JOHN GONCALVES
 AMIR D. JONES

CHIEF
 JAMES R. SPANGO

*To: J. Coltr
 for extension
 JMC
 1/13/23*

MEMORANDUM

TO: Julius N. Coltre, Purchasing Director
 Purchasing Office

FROM: James R. Spango, Chief
 Administrative Services *JRS*

DATE: January 20, 2023

RE: Sheriff's Office (Repairs & Installation Services for Vehicle Emergency Lighting &
 Sirens BID#21-033)

RECEIVED
 COUNTY OF ESSEX
 OFFICE OF PURCHASE
 2023 JAN 23 AM 10: 3

The Essex County Sheriff's Office is exercising the one year option for bid renewal bid#21-033. Communications Specialists, Incorporated the contract is to provide (Repairs & Installations Services for Emergency Vehicle Lighting & Sirens).

The contracted amount is not to exceed (\$100,000.00) one-hundred thousand dollars for a 12-month open ended contract.

If you should have any questions, regarding this recommendation, please contact me 973-621-2060.

JAN 20 PM 12: 2

BID PRICING FORM

Repair & Installation Services for Vehicle Emergency Lighting & Sirens

Contract Period:

Shall be two (2) years from date of award subject to the approval of the Essex County Board of County Commissioners by resolution. The County of Essex reserves the right to extend this contract for a period of one (1) year if mutually agreed upon by the using agency and the vendor.

Vendors must submit the Catalog(s) being Bid:

Discounts off most current price list for the following Brands or equivalent(s):

- 1) Whelen Vehicle Lighting & Sirens
Cat#: PL21.OWL Discount: 10 %
- 2) Code 3 Emergency Lighting & Sirens
Price List 2020
Cat#: Revised 2/11/21 Discount: 10 %
- 3) Motorola Vehicle Lighting & Sirens
Cat#: MOL online pricing Discount: 15 %
- 4) Federal Emergency Vehicle Lighting & Sirens
Cat#: M100 2021 Price Book Discount: 10 %
- 5) Unity Emergency Vehicle Lighting & Sirens
Unity 15-S with
Cat#: _____ Discount: 8 %
Supplements

Please Note: Motorola no longer publishes a hard copy or electronic copy price list

Note: An allowance of \$10,000 will be set aside for unforeseen labor and parts.
Bid Pricing Form Continued

Labor Rate Per Hour: \$ \$24.00 dollars per hour (figures)

Labor Rate Per Hour: \$ Twenty-Four Dollars per Hour (words)

Warranty Period for Labor: Sixty (60) days (stated in days)

Warranty Period for Parts: per Manufacturers warranty (stated in days)

Note: This is an open-ended contract. The contract award shall be based on the lowest labor rate per hour.

Vendor's Company Name Communications Specialists, Inc.

Authorized Signature 

Print Name Steve Papp Title President

Telephone Number: 732-698-0808 Fax Number 732-698-0555

Tax I.D. OR Social Security Number 22-2054560

Address: 11C Harts Lane East Brunswick, NJ 08816

Phone 732-698-0808 Fax 732-698-0555

Email pagecomnj@verizon.net

Emergency Telephone Number as per Section 8

732-698-0808

MEMORANDUM OF AGREEMENT

BETWEEN
EXTENSION

VENDOR

COUNTY

NAME: Communications Specialists, Inc.
ADDRESS: 11C Harts Lane
East Brunswick, NJ 08816

County of Essex
Hall of Records
465 Dr. Martin Luther King Blvd.
Newark, New Jersey 07102

BID#:21-033 Resolution#R-2021-00302
DATE ADVERTISED March 2, 2021
DATE RECEIVED: March 16, 2021
CONTRACT PERIOD: March 22, 2023- March 21, 2024
BASIS OF AWARD: Lowest responsible/responsive bidder
BID TITLE: Furnish, Repair and Installation Services for Vehicle Emergency Lights & Sirens

CONDITIONS:

The award of this extension is subject to the approval of the Essex County Board of County Commissioners by resolution and such resolution will be prepared and presented to the Board at its regularly scheduled meeting. This extension becomes binding and effective upon adoption by resolution of the Essex County Board of County Commissioners, signature of the County Executive and attested to by the Clerk of the Board.

The County of Essex and Communications Specialists, Inc. hereby agree to extend for a period of twelve (12) months – March 22, 2023- March 21, 2024, the term of the existing contract between them for the Furnish, Repair and Installation Services for Vehicle Emergency Lights & Sirens, not to exceed \$100,000.00 for said extended period.

Except as hereby extended, all other terms and conditions of said contract shall remain in full force and effect.

PAYMENT TERMS:

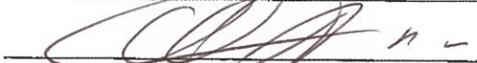
CONTRACT PERIOD: March 22, 2023- March 21, 2024
LABOR RATE PER HOUR: \$24.00
BRAND DISCOUNTS: Item#1- 10% Item#2- 10% Item#3- 15%
Item#4- 10% Item#5- 8%
AMOUNT NOT TO EXCEED: \$100,000.00 for the twelve (12) month period

ESSEX COUNTY

VENDOR

DATE 2/27/23

DATE 2/27/23


Joseph N. DiVincenzo, Jr.
Essex County Executive


Authorized Vendor Signature

WITNESS: _____
Deborah Davis Ford
Clerk of the Board

WITNESS: 
Witness Signature

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE
FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
P.O. BOX 252
TRENTON, N. J. 08646-0252

TAXPAYER NAME:

COMMUNICATIONS SPECIALISTS INCORPORATED

TAXPAYER IDENTIFICATION#

222-054-560/000

ADDRESS

11C HARTS LANE
EAST BRUNSWICK NJ 08816

EFFECTIVE DATE:

01/08/75

TRADE NAME:

CONTRACTOR CERTIFICATION#

0109490

ISSUANCE DATE:

12/27/01

Patricia A. Charackis

Director, Division of Revenue

FORM-BRC(08-01)

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

Certification 6408

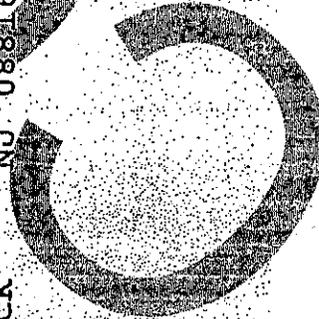
CERTIFICATE OF EMPLOYEE INFORMATION REPORT RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15 - JAN - 2020 © 15 - JAN - 2027



COMMUNICATIONS SPECIALISTS, INC.
11 C HARTS LANE
EAST BRUNSWICK NJ 08816

ELIZABETH MAHER MUOIO
State Treasurer



STATEMENT OF CERTAIN
POLITICAL CONTRIBUTIONS MADE AFTER JULY 11, 1986

(This statement is part of the proposal packet)

Ordinance Number 0-86-0007, as amended by Ordinance Number 0-95-0003, adopted by the Board of Chosen Freeholders of the County of Essex, requires that all proposals for negotiated contracts submitted by individuals and/or business entities seeking to provide goods or to perform services for the County of Essex shall contain a statement setting forth each political contribution by them of \$500.00 or more made within five years next preceding the date of said contract, either directly or indirectly, to any County elected political official, County political party and/or County official, political organization, or any State political party.

Set forth name of County elected official, County political party and/or County official, political organization, or State political party to whom a political contribution of \$500.00 or more was made by proposers within five (5) years of the date hereof.

If none, write "none".

Name

Amount

NONE

Proposer: Communications Specialists, Inc.

By: _____

(Signature)

Name of Signatory: Steve Papp

(Print or Type)



OFFICE OF PURCHASING

ASPIRATIONAL GOAL ACKNOWLEDGEMENT FORM

Name of Organization: Communications Specialists, Inc.

Print Name of Vendor Representative: Steve Papp

Title of Vendor Representative: President

I have reviewed the Essex County Board of Chosen Freeholders Resolution No. R-2017-00834, where it explains the economic disadvantages in Essex County, including above average unemployment rates, high home foreclosures rates and higher rates on ALICE households (Asset Limited, Income Constraint, Employed) and poverty households.

I understand that the Board of Chosen Freeholders believes potential vendors should be informed of Essex County's economic disadvantages that effects the well-being of Essex communities. I acknowledge this legislative body intent to *encourage* awarded vendors to actively pursue in their hiring efforts and practices to seek potential candidates from the vast, diverse, qualified and experienced talent that exists in Essex County's unemployed and underemployed residents.

By signing this acknowledgement form, I hereby confirm that I have read Resolution No. R-2017-00834 and acknowledge the encouraged efforts of the County of Essex Aspirational Goal to establish a total workforce for each contract comprised of a minimum of 35% Essex County residents. I acknowledge that my organization will make good faith efforts in seeking talent from Essex County unemployed and underemployed qualified residents when fulfilling job opening(s).

Furthermore, I understand that for the term of each contract, I have been requested to complete an annual report of employee status, by filling a Vendor Employee Disclosure Form.

I also understand that the Board of Chosen Freeholders may review my responses to the Vendor Employee Disclosure Form to monitor my continued efforts and commitment.

Steve Papp

Print Full Name


Signature and Date

2/1/232

Print Full Name

Signature and Date

Putting Essex County First



VENDOR EMPLOYEE DISCLOSURE FORM

VENDOR NAME: Communications Specialists, Inc.

DATE: 2/1/23

REPRESENTATIVE NAME: Steve Papp **PHONE:** 732-698-0808

EMAIL: pagecommj@verizon.net

COMPANY LOCATION: East Brunswick, NJ

Complete current year ONLY if this is your first time working with the County of Essex.

If previously awarded contracts with the County, please complete each contract year, up to the last 6 years. Failure to complete this form will not result in the loss or any diminution of this contract.

YEAR	TOTAL EMPLOYEES	ESSEX COUNTY EMPLOYEES ONLY	YEAR	TOTAL EMPLOYEES	ESSEX COUNTY EMPLOYEES ONLY	YEAR	TOTAL EMPLOYEES	ESSEX COUNTY EMPLOYEES ONLY
2023	5	0	2022	5	0	2021	5	0
2020	5	0	2019	6	0	2018	6	0
(Total)								

1. What are your efforts to employ Essex County residents?

2. Do you hire Union labor? Y N If so, please provide Union Affiliation(s):

Putting Essex County First

ESSEX COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER